



25th May 2018

Dear Parent/Carer

RESIDENTIAL TRIP FOR YEARS 5 & 6 - SUNDAY 24th JUNE - FRIDAY 29th JUNE 2018

The arrangements for the trip are as follows:

Sunday 24th June

11.00 am Children need to be at Delapre Primary School for you to load their luggage on to the coaches which will be situated on the playground.
You will need to check the coach lists placed on the Year 4 windows to identify which coach your child will need to board.
There will be a medical table set up on the playground, near the Year 4 classroom for you to hand over any medication for your child as per the completed medical section on the attached consent form.

11.30 am Coaches will depart for West Runton. **Unfortunately, due to the timetabling at the venue, we cannot wait for any children that do not arrive before this time.** If you arrive later than 11.30 am, then it will be your responsibility to get your child to the venue.

Friday 29th June

4 pm approx. Children return to school. Obviously, this is an approximate time, so please bear with us. The coaches will pull onto the playground and children will return to the Year 4 and Year 3 classrooms before being returned to your care. **Travel updates will appear on the school Twitter feed in case of any delays. Classrooms will be labelled 5T, 5C, 5FG, 6CH and 6CL for your convenience.**

We would ask that you keep the playground clear until the coaches are safely parked and the children have returned to the classrooms. We will then indicate that you can collect your child and their luggage.

We would like to remind parents again that no electrical goods such as digital cameras and mobile telephones are allowed. However, there will be regular updates and photographs on the school Twitter account on www.delapreprimaryschool.net to keep parents informed.

A disposable, packed lunch is required for the picnic on the way to the venue. No fizzy drinks or sweets – thank you. A **maximum of £10** spending money is allowed (they really won't need any more than this), and you will also need to pack a bin liner for dirty washing.

If your child suffers from travel sickness, please make sure they have taken a tablet before they come to school. If they need another one for the return journey, please put it in a named, sealed envelope, and include clear instructions and pass to Miss Gordon at the Medical Table on arrival on Sunday 24th June.

Please make sure that any medication handed in is clearly labelled with your child's name and the dosage required (a labelled envelope is very useful).



A consent form is attached which needs completing and returning to school by **Friday 8th June 2018**. If you require any further information or clarification on any of the above, please do not hesitate to contact me.

Thank you all for your continued support.

Yours faithfully



S Casey
Deputy Headteacher

Enc: Consent Form to be returned by Friday 8th June latest please

LIST OF WHAT TO PACK

With our planned trip to Kingswood West Runton quickly approaching it seems as though now would be a good time to start thinking about what children will need to take along with them.

A disposable, packed lunch is required for the picnic on the way to the venue. **NO** fizzy drinks or sweets – thank you.

Here is a list of things you will need to pack, along with some useful items:

Things you will need:

- Toiletries (please note deodorants must be roll on – **NO AEROSOLS**)
- Old clothes for activity sessions – (long sleeved shirts, t shirts, tracksuit tops, hoodies, trousers and closed in shoes for nearly all sessions, so bring plenty!)
- Waterproof clothing (jacket, trousers and wellingtons)
- Swimming kit
- Bath towel, shampoo, conditioner, shower gel and flannel etc.
- Sunglasses, sun cream and a hat
- Pyjamas and slippers
- Named water bottle (essential)
- An outfit suitable for the disco on the final night
- Bin Liner(s) for dirty clothing

If your child has a favourite cuddly toy they may wish to bring, then they are welcome to bring that along with them in their case. Your child is responsible for making sure they keep their toy safe during the Residential.

Useful items but not essential:

Book, playing cards or other quiet activities

A little money for extra snacks and souvenirs from the Kingswood shop (maximum of £10) in a named purse or wallet. (Your child will be responsible for this)

Disposable camera – no digital cameras (the school will provide photos on a disc when we return)

Kingswood does not accept liability for the loss of any personal property, so please **do not pack** any expensive clothing or footwear, electronic games, tablets or ipads or large amounts of money etc.

Mobile phones are not permitted to be taken on the trip, due to their high value and safeguarding issues relating to social media. There will however be regular updates on progress on the school Twitter accounts and through the Blog accessed via the school website.

It is also Kingswood policy that no mobile phones are allowed at the venue. Please ensure that all phones are left at home.



OFF-SITE RESIDENTIAL PARENTAL CONSENT FORM

Information given on this form will not prejudice the inclusion of your child on the trip.
It is essential to complete this form accurately in the interests of your child's safety.

Pupil's forename _____ Pupil's surname _____
Class _____

Visit to: **KINGSWOOD RESIDENTIAL TRIP, WEST RUNTON**
Sunday 24th June - Friday 29th 2018

Leaving at : **11.30 am prompt on Sunday 24th June 2018**
PUPILS MUST BE IN SCHOOL BY 11am. COACHES WILL NOT WAIT

Returning at: **4.00 pm on Friday 29th June 2018 (approx., depending on traffic)**

I wish my son/daughter to take part in the above mentioned residential trip and having read the attached letter I agree to him/her taking part in the activities described.

I shall instruct my child to wear a seat-belt whilst travelling by coach and to abide by any other safety instructions and behavioural requirements.

I will collect my child from school at **4.00 pm on Friday 29th June** (approx. – depending on traffic)

Signed _____ Print Name _____
Father - Mother - Carer

Does your child have any medical conditions relevant to the visit? Please give details and any information that we will need in order to administer medication during the trip i.e. if the medication is to be taken daily and timings.

Is there anything else we need to be aware of regarding your child during the trip?

Does your child suffer from ASTHMA? Yes / No If yes, please indicate any medication overleaf

Does your child have an inhaler Yes / No If yes, please indicate details overleaf

Does your child suffer from Travel Sickness Yes / No

If yes, please pass medication to Miss Gordon

Please make sure your child has taken any travel sickness medication prior to arriving at school on Sunday 24th June. Thank you

To ensure that parents may be contacted if necessary - please complete the following:-

Telephone numbers:

Home: _____

Work: _____

Mobile: _____

ALL MEDICINES TO BE HANDED TO MISS GORDON ON ARRIVAL ON SUNDAY 24th JUNE 2018